

**FOREST HEIGHTS PARK HOMEOWNERS ASSOCIATION  
BEAUTIFICATION COMMITTEE**

**DUTIES/RESPONSIBILITIES**

The responsibilities of the members of the FHPHOA Beautification Committee are:

1. Decorate front entrance for Memorial Day, July 4<sup>th</sup>, Beginning of Fall (October), and Christmas
2. Monitor the neighborhood for appearances that distract from the beautification
3. Encourage residents to keep property attractive and tidy
4. Maintain and keep manicured the front entrance to subdivision
5. Coordinate the "Yard of the Month" competition and awards
6. Report any problems concerning beautification to the Board of Directors
7. Meet at least quarterly in person or by phone to discuss beautification status and concerns
8. Submit to the Board of Directors at the end of the year an annual report of committee activities